

Below are the settings used to configure your IMAP client to accept O365 shared mailboxes

## Incoming

Server Type: **IMAP**

Server Name: **outlook.office365.com**

Port: **993**

Username: [your\\_passport\\_york\\_username@yorku.ca\your\\_shared\\_mailbox\\_username@yorku.ca](#)

Security: **SSL/TLS**

Authentication method: **Your py password**

## Outgoing

Server Name: **smtp.office365.com**

Port: **587**

Security: **STARTTLS**

Authentication Method: **Your py password**

Username: [your\\_passport\\_york\\_username@yorku.ca](#)